

## Ministry Opportunity Guide



### YOU WERE SHAPED FOR SERVING GOD

"It is God himself who has made us what we are and given us new lives from Christ Jesus; and long ages ago he planned that we should spend these lives in helping others." Ephesians 2:20 (LB)

"You shaped me first inside, then out;  
you formed me in my mother's womb."

Psalm 139:13

"Just What is My SHAPE, Anyway?"

Your SHAPE is one-of-a-kind. It's a combination of your Spiritual Gifts, Heart, Abilities, Personality and Experiences.

- **Spiritual Gift.** God gave you a special ability called a Spiritual Gift when you began following Him. He gave you this gift to help build up your church family and reach out to the world with Christ's love.
- **Heart.** God gave you a unique passion for particular activities, subjects and circumstances. He gave you a Heart for the things you feel deeply about to help define how and where He wants you to serve Him.
- **Abilities.** You have Abilities, given to you before you accepted Christ, that God can use in specific ways to assist you in your ministry.
- **Personality.** God needs a Personality in ministry that's exactly like yours! He wants to use you whether you're an extrovert or an introvert; whether you enjoy routine or variety.
- **Experiences.** God has placed a multitude of Experiences in your life to help mold you for ministry. He can use the experiences in your background to help heal the hurts of others in your church and your community.

*Spring 2009*

**Table of Contents**

Be Involved In Ministries -----Pg 4, 5

Be Involved In Sunday School -----Pg 6

Be Involved In Mission Opportunities -----Pg 7

Be Involved In Service Opportunities -----Pg 8, 9

Serve On Committees -----Pg 10-12

Serving in Music and Education -----Pg 13

Volunteer Response Sheet -----Pg 14



**BE INVOLVED IN MINISTRIES**

**\* Children's Worship**

Children's Worship meets each Sunday during the 8:15 and 11 a.m. services in the fellowship hall. This is for children in kindergarten through grade 5. Teachers and assistant teachers needed on a weekly or monthly basis. Contact: Leslie Parks

**\*AWANA Club**

AWANA Club meets each Wednesday night from 6:30-8 p.m. September through May. AWANA provides children from age 3 through grade 5 with Bible studies, scripture memorization, games and workbooks. Positions available as Leaders, assistants to work with children on scriptures, game leader, storytime person, and attendance secretary. Contact: Yield Collins.

**\* Youth Department**

Youth department consists of Grades 6-12. They meet weekly for Bible studies in Sunday School, Sunday night and Wednesday night. Our youth are involved in attending youth conferences, camps and planned recreational activities. Needed help for youth include: leaders and teachers, assistant leaders, chaperones, drivers to events and recreational planning. (Please check: some events require age 21 or older). Contact: Chad Grisham

**\*Volunteer training required to work in this area.**

Keenapers

Our growing group of senior adults (55+) meet on the second Friday of each month for lunch and fellowship. Active seniors also take local day trips occasionally. Contact: Dot von Briesen

Chapel Hill Nursing Home

Join a group of dedicated people who visit the nursing home on the third Sunday of each month at 2 p.m. Lead a service, sing, or play the piano, (or whatever your ability is) for the residents in their worship time. Contact: Phil and Pam Graham

Drama

Be part of a drama ministry. Form groups for: drama in worship, a puppet ministry or a clown ministry. Contact: Andy Peterman

Prayer Team

Be involved in our prayer ministry through being a part of the church prayer chain, forming special focus prayer groups, planning church-wide prayer focused events. Contact: Evangeline Bozzuto

Homebound/Nursing Home Visitation Spend time with

someone in a nursing home or who is homebound:

- Send a card or visit on their birthday and holidays
- Take reading material/Bible study material to them
- Call or drop in and say hello on a routine basis
- Mail our weekly prayer list to them

Contact: Mike Husman

Church Visitation

Every Monday evening 7:00 p.m. Follow up with guests who visit our church providing them information and material.

Contact: Pastor Jim

**BE INVOLVED IN SUNDAY SCHOOL/VBS**

We have Sunday School classes for infants through senior adults. Sunday School begins at 9:45 a.m. through 10:45 a.m.

We have age group divisions of:

- \*Preschool & Children
- \*Youth- Middle school, High School
- College & Career
- Young married couples
- Adult classes: men classes, women classes, and couples classes

God may be leading you to work in any age group as a:

- teacher,
- substitute teacher,
- roll taker or secretary,
- outreach visitation to new prospects,
- care group leader for your class members, or
- recreation planner

If you are unsure where *you* fit in, feel welcome to attend a different class any Sunday until you are at home in one. Contact: Mark Stalnaker

\*VACATION BIBLE SCHOOL

We offer to the children in the community an opportunity to hear the Word of God and learn about Jesus. For ages Kindergarten-Adult. One week during the summer, evening hours.

Contact: Anne Mitchell

- Teachers and helpers in each age group
- Craft, snack, recreation leaders/helpers
- VBS Family Night planners and helpers
- Rally leader

\*Requires volunteer training to work in this area

## BE INVOLVED IN MISSION OPPORTUNITIES

### Women's Missionary Union

Women's Missionary Union has several opportunities for involvement and service:

- Involve yourself with women who do a variety of community projects: crochet lap robes for nursing homes, gather personal hygiene items for migrant workers, participate in Operation Christmas Child, and promote and collect needed items for local charities.
- \*Mission Friends— Lead or assist in classes for preschool children in mission studies. Contact: Shelley Grisham

### Builders for Christ

Be involved with a team from our church as they work in construction projects around the U.S. for one week each summer. A site is chosen and plans get underway to build an addition (or other project) to save our fellow Christians money that would otherwise be spent on labor. Workers are needed in any of the following areas:

- Construction, electrical, plumbing, drywall, painting
- General handyman
- Meal preparation (for all the team members)
- First aid, nursing skills
- Childcare for children of team members

Contact: Jim Collins

\*Requires volunteer training to work in this area

## BE INVOLVED IN SERVICE OPPORTUNITIES

### **GREETERS:**

Prepare the hearts of members and guests for worship by  
 •welcoming everyone to Elders Baptist Church. Needed volunteers:

- Greeter Coordinator to schedule volunteers
- Door greeters: front door, fellowship hall door, and door near the flag pole.
- Parking lot greeters
- Worship Center greeters (one person/couple per each section of the worship center  
 Contact: Pastor Jim

### **WELCOME CENTER:**

Be prepared in the Welcome Center to greet guests, direct them to Sunday School classes/nursery and answer any questions about our church. Friendly people needed for these times:

- Early helpers (8 a.m. until 8:30 a.m.)
- Sunday School Helpers (9:30 a.m. until 10 a.m.)
- Middle helpers (10:30 a.m. until 11:15 a.m.)
- Noon helpers (after invitation until help is no longer needed)  
 Contact: Pastor Jim

### **COFFEE/DONUTS SET UP AND CLEAN-UP**

Service in this area would include:

- Make coffee each Sunday morning
- Purchasing bagels, donuts, etc. for coffee table
- Clean-up of the coffee area Contact:

Frank and Judy Mastria

### **PRAYER GARDEN/GARDEN AREAS**

Plant, water and maintain prayer garden or garden areas around the church property. Contact Julie Campbell

**TRANSPORTATION:**

Be -willing to drive senior adults or anyone needing transportation to and from church services or special events. Contact Mike Hus-man

**CHURCH SIGN:**

Many of our guests indicate on the guest tab that they visited Elders because they noticed our outdoor sign. Helpers are needed to change the sign on a regular basis. Contact: Joe Williams

**PUBLICITY:**

Oversee advertising special events/services in local media. Promote events and write-ups with Baptist Life. Coordinate with VBS and other special events through flyer preparation and handout.

Contact: Laurie Lewis

**ADMINISTRATIVE:**

Working with the secretary in office related tasks:

- Stuffing envelopes for large mailings
- Newsletter
- "Special projects" as needed

Contact: Church Office

**BUILDING CARE SERVICE:**

Oversee "everything-in-its-place" before Sunday services. Restock pew racks with pens and envelopes. Pick up last minute trash from worship center and hallways. Contact: Church Office

**SERVE ON COMMITTEES****Audio-Visual Committee:**

Operates sound and recording equipment for services and events and maintains equipment.

Contact: Carl Davis

**Baptism Committee:**

See that all necessary baptismal equipment and facilities are available and ready prior to each baptismal service.

Contact: Gary Campbell

**Bereavement Committee:**

Ministers to the needs of families, encouragement and support when a death in the family has occurred.

Contact: Roland Abrams

**Finance & Stewardship Committee:**

Developing the annual church budget and promote stewardship education.

Contact: Jim Collins

**Flower & Decoration Committee:**

Provide appropriate decorations for the sanctuary. Maintains bulletin board decorations.

Contact: Carri Rightmyer

**Hospitality Committee:**

Supports the church in the food service needs as they arise. Church luncheons, funerals (if requested), etc. Maintains kitchen supplies.

Contact: Lord Moser

**Long Range Planning Committee:**

Study church and community needs; analyze present effectiveness of the church's ministries and set long-range objectives, goals and strategies.

Contact: Pastor Jim

**Media-Library Committee:**

Catalog books, audio-cassettes, video cassettes. Provide for the borrowing and returning of library materials.

Contact: Helen Laube

**Nursery Committee:** (Nursery workers always needed) Coordinates volunteer schedule for Sunday worship services and oversees cleanliness of preschool area. Sets policy regarding volunteers.

Contact: Becky Frantischetti

**Nominating Committee:**

Discover and enlist people to fill vacant positions within the church.

Contact: Jan Mike

**Personnel Committee:**

Employs all staff members. Study and recommends the need for additional church staff positions. Recruits, interviews and recommend personnel to the church. Develops a salary program for each employee.

Contact: Bud Ely

**Property and Space Committee:**

Oversees and maintains church property and provides for space allocations.

Contact: Bob Koogle or Tom Parks

**Recreation Committee:**

Develops and promotes activities and recreation to meet the needs of church members and for community outreach.

Helpers are always needed for annual events such as the Harvest Festival, Fishing Tournament, Easter Egg Hunt, Church Picnic, etc.

Contact: Jan Mike (requires volunteer training)

**Tellers Committee:**

Ensure weekly offerings are counted accurately and deposited promptly. A special training/evaluation period is required.

Contact: Beverly Husman

**Ushers Committee:**

Give out church bulletins, help people find a seat in the sanctuary and receive offerings. Provide for the security of the building and grounds during services.

Contact: Dave Heck

**Volunteer Training Committee:**

Provides annual training to all volunteers working with children, youth or special needs persons. Help is required to train volunteers, maintain training material and update forms as needed.

Contact: Sam Stalnaker

**Web Page Committee:**

Maintain, modify church website to keep current, accurate information available on a site that is interesting and user-friendly. Contact: Chad Grisham

### SERVING IN MUSIC AND EDUCATION

#### MUSIC AS A MINISTRY

Magnify God through the use of your talents in music. Some possibilities are:

- Choir member
- \* Children's or youth choir leader
- Instrumentalist
- Praise band
- Bell choir leader Contact:

Andy Peterman

#### EDUCATION AS A MINISTRY

Magnify God through the use of your talents as a teacher. Disciple Training serves as the training unit of the church for all ages.

- New member orientation
- Teaching or participating in a Sunday evening Bible study
- Teaching/Leading/hosting or participating in a home-based small group during the week.

Contact: Andy Peterman

\*Requires volunteer training to work in this area

### VOLUNTEER RESPONSE SHEET

**Directions:** If you would like to serve in a specific ministry, please print out this form or save it to your computer. Fill it out and mail or email it to Elders Baptist Church. (See Web Site for mailing or email information).

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**I believe that every Christian has a part in the Body of Christ.**

*I believe "For we are God's workmanship, created in Christ Jesus to do good works, which God prepared in advance for us to do." (Ephesians 2:10 (NIV))*

**I believe God is calling me to serve the Body of Christ at Elders Baptist Church in the following areas:**

- 1.
- 2.
- 3.
- 4.
- 5.

**Please contact me with information on the above areas.**

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

